

ADDENDUM NO. 1
July 23, 2004
SACRAMENTO METROPOLITAN FIRE DISTRICT
REQUEST FOR QUALIFICATIONS
FOR
CONSTRUCTION MANAGEMENT PROFESSIONAL SERVICES

This addendum forms a part of the REQUEST FOR QUALIFICATIONS (RFQ) and modifies the original document as indicated below and contained herein. The specific requests for technical clarification and the Sacramento Metropolitan Fire District (District) responses are as follows:

Question no. 1: Page 2 of the RFQ states in the third paragraph that “it is anticipated that all 8 fire stations will be completed and ready for occupancy prior to June 30, 2007.” The schedule on page 8 indicates that the last three fire stations will be occupied by September 2007, a three month difference. Please clarify.

DISTRICT RESPONSE: For planning purposes and to assist the District with the evaluation and comparison of proposals, construction management firms should assume the timelines associated with the PROPOSED SCHEDULE as outlined on page 8 of the RFQ shall be used. Please note the District reserves the right to modify the overall project schedule as needed.

Question no. 2: Page 4, Section 2a. of the RFQ requests a matrix to summarize every construction management project completed by the contractor for at least the past two (2) years. For our firm, this could represent over 100 projects. Please clarify.

DISTRICT RESPONSE: The matrix should summarize every project completed by the primary firm(s) under the name(s) of the principal(s) for which the Statement of Qualifications is being submitted. The submitter may limit the matrix to those projects for new facility construction only (omit studies, reports, tenant improvements, remodels/additions, and major reconstruction).

Question no. 3: Page 8 of the RFQ indicates that the proposed schedule will start with two fire stations under construction concurrently. Will each station bid as a separate project to individual contractors or will the two fire stations bid as one project to a single contractor? Also, please clarify for the other stations.

DISTRICT RESPONSE: The District has not made a final determination to batch the projects for bidding purposes although the option is under consideration. The District welcomes the opinions of construction management firms and the successful firm will participate in the final decision process.

Question no. 4: Page 6, item C2 of the PROPOSED CONSTRUCTION MANAGEMENT PROFESSIONAL SERVICES AGREEMENT (Agreement) indicates that the Design Contractor shall organize and conduct a pre-construction conference. Typically, the CM would conduct this conference. Please clarify.

DISTRICT RESPONSE: The Design Contractor will organize and conduct the pre-construction conference with the Construction Manager and others in attendance.

Question no. 5: Page 7, item C7 of the Agreement indicates the Design Contractor will utilize a management information system to organize, track and file paper...". This is not a typical task for the designer. Please clarify.

DISTRICT RESPONSE: The Design Contractor will organize, track and file paper and electronic documents, correspondence, RFIs, Shop Drawings, Change Proposals, and other forms associated with each project. Document logs will be made available and readily accessible to the District and the Construction Manager for their use.

Question no. 6: Page 7, item C8 of the Agreement indicates that the Design Contractor will provide approved administrative forms. This is not a typical task of the designer. Please clarify.

DISTRICT RESPONSE: The item is correct as stated.

Question no. 7: Page 8, item D2 of the Agreement indicates the requirement for an inspector but does not indicate the need for an Inspector of Record (IOR). Will an IOR be required?

DISTRICT RESPONSE: According to State Health and Safety Code Section 16017, the District as the building owner is responsible to provide for competent, adequate, and detailed inspection by a qualified inspector. The District intends to accomplish this requirement through the combined efforts of the Construction Manager's inspection services, the periodic review of construction by the Design Contractor and the Design Contractor's engineering consultants, and the use of testing lab services. In accordance with State Health and Safety Code Section 16015, observation of the work of construction shall be under the general responsible charge of the architect, civil engineer, or structural engineer. The District considers the Construction Manager's inspector as the primary inspector for the project to provide assurance to the District and the Design Contractor that the work performed by the General Contractor is in full compliance with the requirements of the public works contract for each project.

Question no. 8: Who will provide the on-site facility for file storage and meetings? Please clarify.

DISTRICT RESPONSE: The General Contractor will be required to provide an on-site trailer with dedicated workspace for the Construction Manager's inspector and for meetings. For the purposes of the RFQ submittal, the Construction Manager shall assume it necessary to provide phone service, furniture, and files to support the inspector only.

End of Addendum No. 1